

# Application Process

- 1- Student must complete the 2013 Georgia Legislative Internship Application Form
  - a. Included with the application, the student must also submit:
    - i. A two to five page essay (Details on application)
    - ii. Up to date resume (Please see *Resume Preparation* document under Important Documents on the Intern Program website for help preparing your resume)
- 2- Along with the application, you must send in three to five Reference Forms. (Form is available under Important Documents of the Intern Program website)
- 3- Completed application and reference forms must be submitted to your College Coordinator (College Coordinators contact information is under Important Documents of the Intern Program website)
- 4- College Coordinator must turn in the completed application in to the below contact address by Friday, October 19<sup>th</sup> 2012.

Dr. William Thomas  
Department of Political Science, Georgia State University  
P.O. Box 4069  
Atlanta, Georgia 30302

- 5- Applicants will be notified, by email, regarding interviews which will be held the first week of November

# 2013 GEORGIA LEGISLATIVE INTERN PROGRAM

## Application Form

**Instructions:**

All materials should be postmarked no later than **Friday, October 19<sup>th</sup> 2012**. Mail to your campus coordinator at your school.

**Send the original and two copies of:**

- Completed application form
- Two to five page essay indicating how your studies and experiences have prepared you to participate in the internship program, what you expect to gain from the program, and specific knowledge and skills you will contribute.
- Current resume

**Transcripts and reference forms must be mailed directly to the campus coordinator by the respective schools or references.**

**Name**

SSN# (last 4 digits)

**Current/School Address****Permanent Address****Telephone**

(Cell)

(Home)

**Email Address****Are you a US Citizen?****Are you a legal resident  
of Georgia?****County of legal residence****Date and place of birth****In which state are you  
registered to vote?**

Georgia

Other

Not registered

**Instructor supervision** is required. Please give the name, department, school, and phone number of the professor who will supervise your internship.

List colleges and professional schools attended (current enrollment first).

<i>Institution and location</i>		<i>Major</i>	<i>Inclusive Dates</i>
<b>Current Status:</b>  (junior, senior)		<b>Total hours completed:</b>	
<b>Expected date of graduation:</b>		<b>Major:</b>	
<b>Minor:</b>		<b>Academic grade point average:</b>	
<b>Point system used:</b>			
<b>Undergraduate honors:</b>			

I hereby certify that I am a U.S. citizen and a legal resident of the state of Georgia. If selected, I hereby agree to abide by the rules and politics of the Georgia Legislative Internship Program.

\_\_\_\_\_  
(Signature of applicant)

\_\_\_\_\_  
(Date)